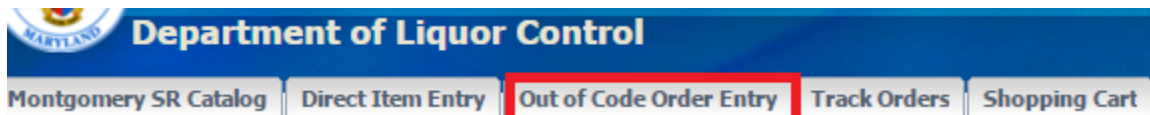


# Out of Code Beer Process (OOC)

To all **BEER** sales reps using istore, we have created a streamlined process to replace out of date beer for both licensees and the DLC dispensaries. Sales reps can follow the same process of picking of the out of date product. The sales rep will then go into istore and fill out the **Out of Code Order Entry Form**:



This form works similar to Direct Item Entry. Enter the Customer Account Number, DLC Item Number, and the quantity for each product type. Ensure that you have selected the rows and click **Fill Details**.

Select Item(s) and...		Delete	Fill Details	Create OOC Order		
Select All   Select None						
	Select	Customer Account Number	Customer Name	DLC Item Number	UOM	Quantity
1	<input type="checkbox"/>					1
2	<input type="checkbox"/>					1
3	<input type="checkbox"/>					1
4	<input type="checkbox"/>					1
5	<input type="checkbox"/>					1
6	<input type="checkbox"/>					1

You should see the OOC as follows now:

Select Item(s) and...

Delete

Fill Details

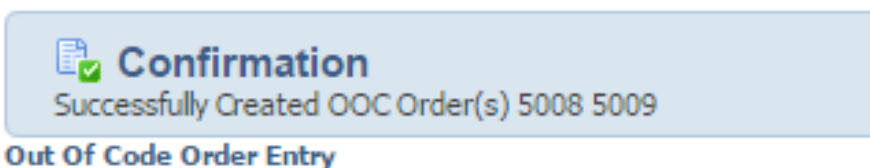
Create OOC Order

Select All

Select None


	Select	Customer Account Number	Customer Name	DLC Item Number	UOM	Quantity	Item Name	Supplier Name	Supplier Site Name	Item Cost	Sales Price
1	<input checked="" type="checkbox"/>	1071455	EZ MART & CAFE	2828	CS	<div>1</div>	SAM ADAMS BOSTON LAGER 2/12NR - 12OZ	BOSTON BEER CORPORATION	BOSTON BEER	\$21.31	\$29.90
2	<input checked="" type="checkbox"/>	1050431	POOLESVILLE GOLF COURSE	2828	CS	<div>1</div>	SAM ADAMS BOSTON LAGER 2/12NR - 12OZ	BOSTON BEER CORPORATION	BOSTON BEER	\$21.31	\$29.90

When complete select **Create OOC Order**:



An OOC order has now been created. The replacement product will be delivered on the next delivery day. The supplier will be charged for the cost of the replacement.

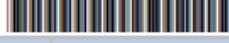
The Commercial invoice to the licensee will appear as follows, see sample:



**MONTGOMERY COUNTY**  
**MARYLAND**  
Department of Liquor Control

Report Date: 21-MAR-2017  
Page 1 of 1

Ship Date 21-MAR-17    Total Cases: 3    Total Weight: 83.5 LB    DLC Trip Reference No: 912229



Ship From				Ship To				Customer No			
WHS DLC Warehouse 201 Edison Park Drive Gaithersburg, MD 20878				EZ MART & CAFE 5901 MONTROSE ROAD ROCKVILLE, MD 20852				1071455			
								Phone No 3018224108			
								FOB CUSTOMER SITE			
								Pay Terms IMMEDIATE			

Cases	Item	Description	Delivery No (Payment Ref No)	Order #	Ordered By	Wholesale (Case)	Discount	Keg Charge	Net		Net Price
									Case	Bottle	
1	28446	STEEL RESERVE SPIKED PUNCH CANS 12/CS - 24OZ	859200	5006		OOO	OOO	OOO	OOO	OOO	OOO
1	28323	LEINENKUGEL CRNBERRY GINGER SHNDY NR	859200	5006		OOO	OOO	OOO	OOO	OOO	OOO
1	2828	SAM ADAMS BOSTON LAGER 2/12NR - 12OZ	859200	5006		OOO	OOO	OOO	OOO	OOO	OOO

**Delivery Summary :**

Delivery Number	Quantity	Sale Amount
859200	3	\$0.00
<b>Total</b>	<b>3</b>	<b>\$0.00</b>

NOTE: Net Price is after applying all discounts and promotions.  
I Declare that all Information Contained in this Invoice is True and Correct.

Signature of Receiver \_\_\_\_\_ Date \_\_\_\_\_